

ABOUT

The Human Rights Education Institute building was the Inland Empire electric railway substation, a landmark near the heart of Coeur d'Alene. It rests beside the beautiful and sizable Coeur d'Alene City Park, and adjacent to the Coeur d'Alene Lake and Spokane River. Our location offers easy access to the most beautiful areas of the city, and historic downtown Sherman Avenue.

The HREI building contains a large, open museum room with plenty of space for large gatherings. We also have a smaller media room with art displays, books, movies, and a projector. These spaces are joined by a lobby, and have access to a furnished partial kitchen that can be utilized for all-day events.

HREI also provides with a fee cleaning, setup and takedown, and various tables, chairs, and other equipment as needed. Our parking is monitored by Diamond Parking.

Additional Rates

Parking Passes (Up to 10 spaces)	\$30/hour
Setup & Takedown by HREI Personnel	\$25/hour
Gallery or Whole Building Cleaning	\$100/hour
Classroom Cleaning Fee	\$20/hour
After Hours HREI Staff	\$15/hour

(After hours is defined as weekends, evenings, or other times HREI is not normally open)

Facility Rental Options Museum and Meeting Spaces

Museum 175 Theater, 150 conference, 120 rounds occupancy. Open space. Includes projector	30'x60' 175 max occupancy
Media Room Open space. Includes projector	12'x15' 25 max capacity
Kitchen / Conference Room Includes refrigerator and large serving and preparation area.	? Capacity
All-Day Package Includes Museum, Media Room, and use of the kitchen.	175 max capacity

Equipment Rental (per event)

Microphone and Lectern	\$50
Screen & Projector	\$25
DVD and Media	\$5
Stacking Chairs	\$1 per chair/day
Folding 6' Tables	\$5 per table/day
Metal Easel	\$5
Table Linens	\$10 per table

Additional staff fees may apply

Facility Rental Costs

Please inquire by email or phone for a non-profit discount

Hourly Rate	Minimum	Deposit
\$100.00	\$200.00	\$50.00
Hourly Rate	Minimum	Deposit
\$40.00	\$80.00	\$25.00
Hourly Rate	Cleaning Deposit	
\$25.00	\$25.00	
Flat Rate	Deposit	
\$550.00 for 6 hrs.	\$100.00	
<i>\$50 per additional hour after 6</i>		

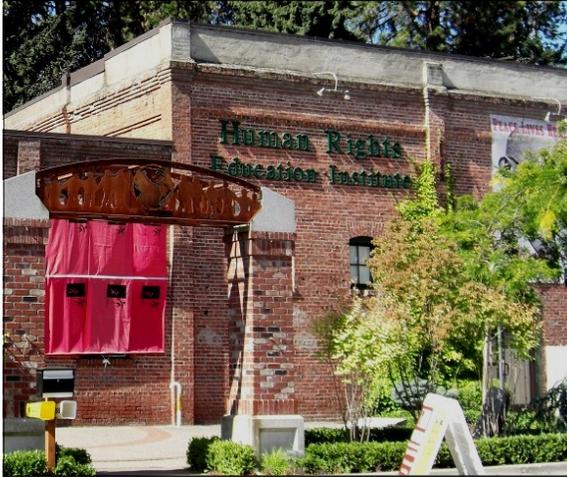


www.HREI.org

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- **Facility rentals support education outreach and multicultural programs for the Inland Northwest community and beyond.**
- **Convenient location next to beautiful downtown Coeur d'Alene with park and lake access.**
- **Affordable solutions for all event needs, both business and personal!**
- **Access to professional HREI staff with event setup experience.**

414 W. FORT GROUNDS DRIVE
COEUR D'ALENE, ID, 83816

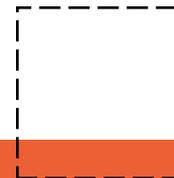
HUMAN RIGHTS



Facility Rental Brochure



HUMAN RIGHTS
EDUCATION INSTITUTE



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